







DIRECTIVES

Dear,

The Royal Belgian Gymnastics Federation has the pleasure to invite your Federation to participate in the youth competition of the Flanders International Team Challenge, an **international tournament on a podium for Women's Artistic Gymnastics teams**.

DISCIPLINE	Women's Artistic Gymnastics
HOST FEDERATION	Royal Belgian Gymnastics Federation - Address: Roodebeeklaan 44 – 1040 Brussels - Phone number: + 32 (0)9 243 12 00 - Fax number: + 32 (0)9 243 12 29 - E-mail: info@frbg-kbt.be
ORGANIZING COMMITTEE	GymnastiekFederatie Vlaanderen vzw (= Flemish League of the Royal Belgian Gymnastics Federation)  Gymnastiek Federatie Vlaanderen vzw - Address: Zuiderlaan 13 – 9000 Ghent - Contact person: Ilse Arys - Phone number: +32 (0)9 243 12 00 - Fax number: +32 (0)9 243 12 29 - E-mail: info@GymFed.be - Website: www.GymFed.be
LOCATION	Ghent – Belgium
DATES	May 31 th , 2015
VENUE	Topsportal Vlaanderen - Address: Zuiderlaan 14 – 9000 Ghent - Phone number: +32 (0)9 244 72 22 - Fax number: +32 (0)9 221 37 34 - Website: www.topsportal.be The Competition Hall, the Training Hall and the Warm-up Hall are all located in the same venue.
WEBSITE	http://www.FITChallenge2015.com
APPARATUS SUPPLIER	Janssen-Fritsen The competition will take place on a podium
AGE LIMITS	Youth: 2002-2003
RULES AND REGULATIONS	The competition will be organized by the following FIG-rules: <ul style="list-style-type: none"> • Youth = Jun FIG-code • Gymnasts should reach a minimum score for an allround competition of: <ul style="list-style-type: none"> ○ 2003: 40.000 points

	<ul style="list-style-type: none"> o 2002: 42.000 points
REGISTRATION DEADLINES	Nominative Registrations must be made exclusively online. Deadline: 15.04.2015
ENTRY FEES	€25/gymnast
ACCREDITATION	<p>Each delegation will be taken to the accreditation desk upon arrival. The following items will be checked there:</p> <ul style="list-style-type: none"> - Total payment of participation - Insurance – every delegation member needs a valid insurance - Music for floor exercise - National anthem and national flag - Transport - Departure <p>Your accreditation badge will be available there. Please wear your accreditation at all times.</p>
COMPETITION FORMAT	<p>For the youth competition, we accept a maximum of 64 participants.</p> <p><u>Competition format:</u></p> <ul style="list-style-type: none"> • 4-4-3: 4 gymnasts in the team, 4 of these perform, 3 scores count on each apparatus. • Individual gymnasts can compete in a mixed group <p>Individual allround and team result + award ceremony</p>
PROVISIONAL SCHEDULE	<p>May 29th, 2015 Arrival delegations YOUTH Orientation meeting</p> <p>May 30th, 2015 Free training</p> <p>May 31th, 2015 Competition YOUTH Farewell reception</p> <p>June 01th, 2015 Departure of delegations</p>
EVENT MANAGER	<p>Event Manager: Ilse Arys Contact: +32 (0)9 243 12 00 – info@gymfed.be</p>
MEDIA	<p>Local Press Officer: Inge Doens Contact: +32 (0)9 243 12 00 – info@gymfed.be</p>
MEDICAL SERVICES	<p>A medical staff and a doctor will be present during competitions. According to the WADA (World Anti-Doping Agency) regulations, doping control is possible.</p>
VISA	<p>Please verify immediately with your travel agent or the Belgian Embassy or Consulate in your country if a visa is required for your travel to Belgium. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before April 15th, 2015 to the OC, so they can send you the Visa Request Form. Federations are responsible for all costs related to this Visa Request.</p>

INSURANCE	<p>The Host Federation and the Organizing Committee cannot be held responsible for any liabilities in case of accidents, illness, repatriation and the like. Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The OC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the OC in advance and have to pay all costs that are related to this.</p>
INTERNATIONAL TRANSPORTATION	<p>Each Federation must pay for the travel costs of their delegation members. The Travel Schedule Form must be completed online by April 15th, 2015.</p>
LOCAL TRANSPORTATION	<p>Delegations that book their accommodation through the OC will be offered transport from:</p> <ul style="list-style-type: none"> - Brussels airport (Zaventem) or the railway station (Ghent St. Pieters) to the hotel and back on the official arrival and departure days. - The hotel to the competition/training venue and back <p>Note: if the delegation arrives in Brussels South Charleroi Airport, an extra fee of € 30 per person will be charged (one-way).</p>
ACCOMMODATION	<p>The accommodation package includes:</p> <ul style="list-style-type: none"> - Room + city tax - Full board + Farewell reception - Transport from the Brussels airport (Zaventem) or railway station (Ghent St. Pieters) to the hotel and back (on the official arrival and departure days) - Transport from the hotel to the competition/training venue and back <p>Holiday Inn Expo (***) The cost per person/night € 148 – single room € 98 – double/twin room</p> <div style="display: flex; justify-content: space-around;">    </div> <p>Formule 1 The cost per person/night: € 97 – single room € 80 – double/twin room € 72 – triple room</p> <p>The rooms in this hotel have showers and toilets in the corridor.</p> <div style="display: flex; justify-content: space-around;">    </div>

ACCOMMODATION	<p>While the Accommodation Form must be completed online by February 15th, 2015 at the very latest, the hotel rooms will be allocated on a "first come, first serve" basis.</p> <p>The costs for the accommodation must be paid as follows: 50% of the accommodation costs must be paid to the OC by February 15th, 2015 at the very latest. Entries without the payment of this 50% will be considered as invalid and will be refused. The remaining 50% of the accommodation costs must be paid by April 15th, 2015.</p>
MEALS	<p>Each Federation must pay for the meal expenses of their delegation members. Delegations that book the accommodation through the OC have breakfast, lunch, dinner and a farewell reception in their package. While the breakfast will be offered in the hotels, lunch and dinner will be served in the event venue.</p> <p>Extra tickets for lunch (€20) and dinner (€15) can be ordered online.</p> <p>The Meals Form must be completed online by April 15th, 2015 at the very latest. The costs for the meals must also be paid to the OC by April 15th, 2015. In case of cancellations after April 15th, 2015 no claims of refunds will be accepted.</p>
FAREWELL RECEPTION	<p>Delegations that book their accommodation through the OC are invited to the Farewell Reception.</p> <p>Extra tickets for this reception (€ 28) can be ordered online through the OC. The tickets must be paid by April 15th, 2015. Without payment the order will be cancelled. In case of cancellations after April 15th, 2015 no claims of refunds will be accepted.</p>
JUDGES AND JURIES	<p>Each Federation must send minimum one FIG-qualified judge.</p> <p>Failure to provide a judge as mentioned above will result in an OC charge of €250 to the Federation concerned (non-refundable). This fine must be paid to the OC by April 15th, 2015.</p> <p>The number of Apparatus Juries (judges' panels) will be decided by the OC depending on the number of participating competitors and judges. Not more than one judge per team per panel will be permitted (except for time and line judges).</p>
BANK ACCOUNT INFORMATION	<p>GymnastiekFederatie Vlaanderen vzw Zuiderlaan 13 9000 Ghent - Belgium Account n°: 442-8021711-35 Bank KBC Potuit - 9040 Ghent (Belgium) IBAN: BE57 4428 0217 1135 Swift code: KREDBEBB</p> <p>Each participating Federation is kindly requested to integrate the payment's purpose as follows: FIT-Challenge Youth - Your Country or Federation - Subject</p> <p>The participating Federation is responsible for covering all bank fees in connection with the bank transfers.</p>

DEADLINES SUMMARY	Accommodation Form (online)	15.02.2015
	Payment of the Accommodation costs	
	- 50%	15.02.2015
	- 100%	15.04.2015
	Nominative Registration (online)	15.04.2015
	Travel Form (online)	
	Meals Form (online)	
	Visa Request Form	
Payment of the meals		
Payment of the fine for missing judge		
Payment of the remaining amount		
REGISTRATION LINKS	<u>Nominative Registration</u>	
	<u>Accommodation Form</u>	
	<u>Travel Form</u>	
	<u>Meals Form</u>	

Sincerely Yours,



Sonja Deneyer
Secretary-General Royal Belgian Gymnastics Federation

